

In-Person Session Types

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In-Person Keynote and Features Speakers

In-Person Oral Presentations

Each room must have a **Technical Assistant**.. This person has the following duties:

- Ensure the proper Zoom session is connected and recording.
- Ensure microphone and screen sharing are working.
- Load presentations for presenters
- Close the Zoom session upon completion of the presentation session.

Oral Presentation Format:

- Each oral presentation session will be 90 minutes and have a maximum of 5 presenters.
- Each presenter will be given 10 minutes to speak, followed by 5 minutes of Q&A.
- Extra time at the end of the session can be used for discussion or to break early.

In-Person Doctoral Colloquium

In-Person Posters

Room Requirements:

- Room: XXX
- Poster holders / easels (how many?)
- Power outlets
- Tables for physical items

Poster Requirements:

- Size: A4?
- Do you need a table?
- Do you need power?
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